**GOVERNMENT OF ANDHRA PRADESH**
**ABSTRACT**

Revenue(DM) Department - Natural Calamities – Floods - Andhra Pradesh State Disaster Management Authority – Central Sponsored scheme - APADA MITRA – Krishna District – Training of 200 selected Community Volunteers in Disaster Response – Administrative Sanction – Accorded - Orders - Issued.

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**REVENUE (DISASTER MANAGEMENT - I) DEPARTMENT**

**G.O.RT.No.8** **Dated:17-1-2018**

**Read the following:-**

1) Notification F.No. 05/12/2016/NDMA/CBT/8124, dated: 11-08-2016 from the under Secretary to Govt. of India, NDMA, New Delhi.
2) From the Joint Advisor (CBT), National Disaster Management Authority, New Delhi Letters F.No. 05/12/2016/NDMA/CBT/8124, dated: 03-03-2017 and 10-4-2017.
3) From the Joint Advisor (CBT), National Disaster Management Authority, New Delhi Letter F.No. 05/12/2016/NDMA/CBT/8124, dated: 13-4-2017.
4) From the Managing Director, A.P. State Disaster Management Authority, Kunchanapalli, Tadepalli Mandal, Guntur District Letters No.198/APSDMA/2017, Dated: 10-08-2017 and 7-12-2017.

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**ORDER:**

In order to provide the community volunteers with the skills that they would need to respond to their community's immediate needs in the aftermath of a disaster thereby enabling them to undertake basic relief and rescue tasks during emergency situations such as floods, flash-floods and urban flooding, the National Disaster Management Authority (NDMA), New Delhi, in the references 1st and 2nd read above, has approved a centrally sponsored scheme, "AAPDA MITRA", focused on training 6000 community volunteers in disaster response in 30 most flood prone districts (200 volunteers per district) of 25 States of India. Krishna District in Andhra Pradesh has been selected under the above said Scheme.

2. In the reference 3rd read above, the Joint Advisor (CBT), NDMA, New Delhi has informed to the Pay Accounts Officer (PAO), MHA, New Delhi duly marking a copy to Govt. of Andhra Pradesh stating that he is directed to convey the approval of the competent authority to release an amount of Rs.22,70,000/- (Rupees Twenty Two Lakhs Seventy Thousand only) being 50% of the total sanctioned amount of Rs. 45,40,000/-(Rupees Forty Five Lakhs and Forty Thousand only) to the state of Andhra Pradesh for implementation of the project " Training of Community Volunteers in Disaster Response to selected 30 Flood prone Districts in India (Aapada Mithra) in Krishna District of Andhra Pradesh State. The details of funds allocations under the scheme/Per Project District:

| S.No. | Scheme Component | Fund Allocations/Per District (Rs.In Lakhs) | Specification |
|---|---|---|---|
| 1. | Printing of Training Modules | 1.60 | @ Rs 100 per module for 8 modules for 200 participants per district |
| 2. | Training of Volunteers | 28.8 | @ 8 batches of trainings per district ( up to 25 participants in each batch)<br>@ Rs. 3.6 lakhs cost per batch training |
| 3. | Purchase of emergency responder kit | 10.00 | @ Rs 5000 per kit for 200 volunteers per district |
| 4. | Augmentation of Emergency Stockpile at Block / District level | 5.00 | @ Rs. 5 Lakhs Per District |
| | **Total** | **45.40** | |
| | **First installment (50%)** | **22.70** | |

**(PTO)**

3. In the reference 4th read above, the Managing Director, A.P. State Disaster Management Authority, Kunchanapalli, Tadepalli Mandal, Guntur District, who is authorized to implement the scheme “AAPDA MITRA” in the State of Andhra Pradesh has requested the Government to arrange to issue Administrative Sanction Order for an amount of Rs.22.70 (Rupees Twenty Two Lakhs Seventy Thousand only), which was already credited in the Govt. of Andhra Pradesh Account on 4th May 2017 and to transfer the amount to the A/C of the Commissioner for Disaster Management, Revenue (DM) Department, Velagapudi, towards 1st installment towards implementation of Centrally Sponsored scheme “Aapada Mitra” for conducting training to the community volunteers of Krishna district in flood prone mandals.

4. The Government, after careful examination, have decided to issue administrative sanction and ordered to implement the Central Sponsored scheme “Aapada Mitra” in the State and conduct training programme through approved training institute i.e., NDRF 10th Bn., ANU Campus, Guntur with an estimated cost of Rs. 45,40,000/- (Rupees Forty Five Lakhs and Forty Thousand only) and to release an amount of Rs.22,70,000/- (Rupees Twenty Two Lakhs Seventy Thousand only) being 50% of the total sanctioned amount as first installment to the Managing Director, A.P. State Disaster Management Authority, Kunchanapalli, Tadepalli Mandal, Guntur District for implementation of the project " Training of 200 Community Volunteers of selected Flood prone district, Krishna, in Andhra Pradesh State in Disaster Response” under Aapada Mithra .

5. The Managing Director, A.P. State Disaster Management Authority, Kunchanapalli, Tadepalli Mandal, Guntur District is requested to take necessary steps to implement the scheme “AAPDA MITRA” and impart training 200 community volunteers of Krishna District in disaster response as per the MoU signed between the State Government and the National Disaster Management Authority (NDMA.), duly following guidelines and norms laid down in the Annexure.

6. This order issues with the concurrence of Finance (FMU - Rev. I & C & Energy) Department vide their U.O.No.45/1/2017, dated: 18.09 .2017.

**(BY ORDER AND IN THE NAME OF THE GOVERNER OF ANDHRA PRADESH)**

**Dr. MANMOHAN SINGH**
**SPECIAL CHIEF SECRETARY TO GOVERNMENT**

To
The Managing Director, APSDMA, Kunchanapalli, Tadepalli Mandal, Guntur District.
The District Collector & Chairman of DDMA, Krishna District.
The Commandant, NDRF 10th Bn., ANU Campus, Guntur

**Copy to:**

The Under Secretary to Govt. of India, NDMA, New Delhi.
The Finance (FMU- Rev.I&C & Energy) Department.
The Accountant General, A.P., Hyderabad.
The Pay & Accounts Officer, A.P.
P.S. to Spl.C.S. to Govt. (Land & DM), Revenue (DM) Dept.
P.S. to Spl. Commissioner for D.M. & EOJS, Revenue (DM) Dept.
SF/Scs ,

**//FORWARDED::BY ORDER//**

**SECTION OFFICER**

# A N N E X U R E

(to G.O.Rt.No.8, Revenue (DM.I) Dept., Dated: 17-01-2018)

## TRAINING OF COMMUNITY VOLUNTEERS IN DISASTER RESPONSE "AAPDA MITRA"

### Aim of the Scheme:

The National Disaster Management Authority (NDMA) has approved a centrally sponsored scheme focused on training 6000 community volunteers in disaster response in 30 most flood prone districts (200 volunteers per district) of 25 States of India. Further, the said scheme aims to provide the community volunteers with the skills that they would need to respond to their community's immediate needs in the aftermath of a disaster thereby enabling them to undertake basic relief and rescue tasks during emergency situations such as floods, flash-floods and urban flooding. To train able-bodied community volunteers in disaster response (flood relief and rescue) at the taluka/block level in each of the project districts. These trained volunteers will be called as Aapda Mitra. Krishna District has been selected in Andhra Pradesh under the above said Scheme "AAPDA MITRA"

### Krishna District Selected under the Scheme:

Under "AAPDA MITRA" scheme, 200 volunteers from the community are to be selected from Krishna district and provided two weeks, rigorous training, in batches, on disaster response, by expert trainers nominated by National Disaster Management Authority (NDMA) i.e., NDRF 10th Bn., ANU Campus, Guntur. The volunteers would also be drawn from Civil Defence, Home Guards, Red Cross. Youth from community, or students from Colleges and Universities, willing to volunteer can also be considered. Aapda Mitra" means "Friends-in-Disaster".

### SoP:

The Project / training shall be rolled out in accordance with the Standard Operating Procedure (SoP) as laid down by NDMA and MoU between NDMA & SDMA, standardized training modules developed at the national level and training institutions identified at the state level, which will impart training to the selected volunteers from the project district.

### Selection of Volunteers:

Volunteers from the community are to be selected from Krishna district. The volunteers would also be drawn from Civil Defence, Home Guards, Red Cross. Youth from community, or students from Colleges and Universities, willing to volunteer can also be considered.

Standard criteria for selection:

i) Age Group: Between 18 and 40 years
ii) Must be a resident of the concerned district, i.e., Krishna District.
iii) Education: At least 7th Standard Pass
iv) Be in good physical, mental and emotional health (Medical Fitness Certificate – Mandatory)
v) Preference would be given to women volunteers, ex-servicemen and volunteers with experience of Civil Defence, Home Guards and Community Services, swimming knowledge preferred.
vi) Prior experience of volunteering in disaster response operations would be helpful.

The DDMA of the project District, Krishna, will finalize the list of volunteers, based on criteria and forward it to the empanelled training institutions with a copy to SDMA/NDMA.

Payment Schedule:

The release of funds to the SDMA shall be in 2 installments. The first installment released by NDMA. The first installment i.e., 50% of the total sanctioned funds released to the State under the said scheme. The second installment to SDMA will be released subject to submission of utilization certificates, expenditure report of 75% of the funds released as first installment. The SDMA in turn shall allocate funds to the training institution/s for training volunteers and for purchasing the emergency responder kit for the volunteer. The SDMA shall allocate funds to the Project DDMAs for purchasing the pre-positioned stockpiles as per the approved specifications at the block /district level.

Training:

Conduct of training by Training institution i.e., NDRF 10$^{th}$ Bn., ANU Campus, Guntur. must be as per approved Training Calendar.
Preparations for training including procurement of Training Kit, printing of training material and other logistics like accommodation, hospitality, invitation /admission letters to the trainees, etc to be completed by the training institution under intimation to SDMA/DDMAs. Representative of DDMA shall visit the training programme and hand over• the emergency responder kit to each of the trained volunteers, thereby certifying the attendance of the participants. The representative of NDMA/SDMA may also be present during the occasion.

The training institution shall furnish the following documents to the authorized representative of SDMA/DDMA:

- Statement of expenditure along with the bills
- Utilization Certificate in prescribed format
- List of Participants in each batch of training
- Photographs, training report and other programme documents, CDs and any other Publicity material used during the training.

Utilization Certificate:

The SDMA/DDMA shall submit UC, list of trained volunteers, training report, and audited statement of expenditure at the time of seeking second installment of funds and at the completion of the training programme. The second installment to SDMA will be released subject to submission of utilization certificates, audited statement of expenditure /report of 75% of the funds released as first installment.

**Dr. MANMOHAN SINGH**
**SPECIAL CHIEF SECRETARY TO GOVERNMENT**